

**JOB DESCRIPTION:** The Chaplain Aide assists the troop chaplain (usually an adult from the troop committee or the chartered organization) in serving the religious needs of the troop. He ensures that religious holidays are considered during the troop's program planning process and promotes the BSA's religious emblems program.

**INTRODUCTION:** When you accepted the position of Chaplain Aide, you agreed to provide **service** in Troop 216. This responsibility should be fun and rewarding. This job description will provide you with some of the things for which you are responsible while serving in this position. The Chaplain Aide is appointed by the Senior Patrol Leader with the approval of the Scoutmaster. If you have any questions, difficulties or suggestions, bring them to the attention of the Assistant Senior Patrol Leader (ASPL), Junior Assistant Scoutmaster (JASM) or an adult leader.

**RESPONSIBLE TO:** Assistant Senior Patrol Leader

**PREREQUISITES:**

- None

**SPECIFIC DUTIES:**

- Keep Troop leaders apprised of religious holidays that Troop members observe when planning the yearly and monthly calendars.
- Assist the Religious Awards Coordinator in promoting the earning of religious awards by Troop members.
- Encourage saying grace at meals while camping or on other activities.
- Coordinate a non-denominational religious service on each campout. You may assign duties to other Scouts, such as readings, etc.
- Works with Troop Committee Religious Awards Coordinator
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath, Law, Motto and Slogan.

**RESOURCES:**

- None listed

**AT THE END OF YOUR TENURE IN THIS POSITION:**

- Make sure you read the *Lessons Learned Feedback Sheet* contained in this book and provide the Scoutmaster any comments you may have at least 2 weeks before the new elections.
- Plan to spend some time during the next Troop meeting with the Scout who was appointed to replace you. We want you to review with him what you did during your tenure and what worked, didn't work, and could have been done better. Give him a good turnover to make sure there's a smooth transfer of duties from you to him.



To help you better understand your role within the Troop, here is the Organizational Chart that defines the relationships of all the leadership positions:

