



JOB DESCRIPTION: The Den Chief works with a Den of Cub Scouts and with their adult leaders. He takes part in Den meetings, encourages Cub Scout advancement, and is a role model for younger boys. Serving as Den Chief can be a great first leadership experience for a Scout.

INTRODUCTION: Upon accepting the position of Den Chief, you have agreed to provide a **service** to a Cub Scout Pack as well as being a representative of Troop 216. The responsibility should be fun and rewarding. This job description will provide you with some of the things for which you are responsible while serving in this position. The Den Chief is appointed by the Scoutmaster with the approval of the Pack Cubmaster, Pack Committee, and Den Leader. If you have any questions, difficulties or suggestions, bring them to the attention of the Scoutmaster or an adult leader.

RESPONSIBLE TO: The Den Leader, Cubmaster, and Scoutmaster.

PREREQUISITES:

- At least a First Class Scout
- At least 13 years old
- Must be approved by the Den Leader, Cubmaster, and Scoutmaster.

GUIDELINES:

- You must be able to enjoy working with younger boys.
- Remember that you are a recruiter for Troop 216; act and behave accordingly. Your behavior will determine, to a great extent, whether the boys in your Den will eventually join Troop 216.
- Being a Den Chief does not prevent you from holding other positions within the Troop.

GENERAL DUTIES:

- Know the purposes of Cub Scouting.
- Help the boys in your Den achieve the purposes of Cub Scouting.
- Receive training from the Den Leader (and Cubmaster or Assistant Cubmaster). Attend Den Chief training.
- Attend all Den and Pack meetings.
- Help the Den Leader plan and conduct quality Den meetings and activities. Meet regularly with the Den Leader to review Den and Pack meeting plans. Meet as needed with adult members of the Den, Pack, and Troop.
- Serve as the activities assistant at Den meetings.
- Be available to help in Pack meetings. Assist the Den in its part of that meeting.
- Provide leadership, guidance, & assistance as required to the mbrs of your Den.
- Help the Denner and Assistant Denner to be leaders.
- Be a friend to the boys in your Den.
- Set a positive example for all other Scouts (Cub and Boy) by following the Scout Oath, Law, and Motto, keeping a positive attitude and proudly wearing the correct uniform to all Troop, Den and Pack meetings and activities.



SPECIFIC DUTIES:

Cub Scout Den Chief

- Know the importance of the monthly theme and Pack meeting plans.
- Encourage Cub Scouts to become Webelos Scouts when they are eligible.

Webelos Den Chief

- Help Webelos Scouts in their work with activity badge counselors.
- Encourage Webelos Scouts to become Boy Scouts when they are eligible.
- Help with Webelos overnight campouts and other outdoor experiences.
- Help with joint Webelos/Boy Scout activities.
- Keep in contact with the Assistant Scoutmaster in the Troop responsible for Webelos to Boy Scout Transition.
- Assist the Assistant Scoutmaster and Cubmaster in planning graduation ceremonies for Webelos Scouts.

Other duties will be explained/assigned to you by your Den Leader.

RESOURCES:

- Boy Scout Handbook
- Den Chief Handbook
- Boy Scout Fieldbook
- The handbook for the rank that the Den to which you are assigned is working on (Bear, Wolf, Webelos, etc.).

AT THE END OF YOUR TENURE IN THIS POSITION:

- Make sure you read the *Lessons Learned Feedback Sheet* contained in this book and provide the Scoutmaster any comments you may have at least 2 weeks before the new elections.
- Plan to spend some time during the next Troop meeting with the Scout who was appointed to replace you. We want you to review with him what you did during your tenure and what worked, didn't work, and could have been done better. Give him a good turnover to make sure there's a smooth transfer of duties from you to him.



To help you better understand your role within the Troop, here is the Organizational Chart that defines the relationships of all the leadership positions:

